



## Colorado Lawyer Assistance Program

### **20 Ways to be a Good Lawyer:**

- 1) Behave yourself
- 2) Answer your phone
- 3) Return your phone calls
- 4) Pay your bills
- 5) Keep your hands off your clients' money
- 6) Tell the truth
- 7) Admit ignorance
- 8) Be honorable
- 9) Defend the honor of your fellow attorneys
- 10) Be gracious and thoughtful
- 11) Value the time of your fellow attorneys
- 12) Give straight answers
- 13) Avoid the need to go to court
- 14) Think first
- 15) Remember: You are first a professional and then a businessman. If you seek riches, become a businessman and hire an attorney
- 16) Remember: There is no such thing as billing 3,000 hours a year
- 17) Tell your clients how to behave. If they can't, they don't deserve you as their attorney
- 18) Solve problems – don't become one
- 19) Have ideals you believe in
- 20) Don't do anything you wouldn't be proud to tell your mother about

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For confidential assistance in coping with professional stress or burnout,  
contact COLAP at 303.986.3345 or toll free at 1.855.208.1168.